



# AUSTRALIAN GIRLS CHOIR

## COVID-19 Safe Plan

This plan outlines the revised or additional health and safety measures that the Australian Girls Choir will implement to help meet government regulations, mitigate the risk of COVID-19 transmission and ensure that all choristers, families, visitors and AGC staff members have a safe place to sing and work in. We appreciate your cooperation in following these guidelines when attending AGC classes or events.

### Attendance and Contact Tracing

- Some Australian Girls Choir venues require adults to sign in using the displayed QR code. At the AGC we mark a digital role for choristers each week that can be used for contact tracing purposes where necessary but we also ask that parents adhere to the request to sign into a QR code at applicable venues.
- Should an AGC chorister become unwell with COVID-19 we will advise all families and staff members from their rehearsal venue as well as the venue contact.
- Should a venue contact advise that a member of their community has become unwell with COVID-19 we will advise ASPA members from that venue and ensure our rooms have been appropriately sanitised before we hold our next class.
- Should an AGC staff member fall ill they will be unable to return to work until they have been cleared by a doctor.
- Should you become unwell with COVID-19 after attending an AGC venue, we ask that you contact our office as soon as possible on 1800 338 142, 03 9859 6499 or [headoffice@aspagroup.com.au](mailto:headoffice@aspagroup.com.au)

### Respiratory Hygiene

- All AGC staff have undertaken the Australian Government's online Infection Control Training and been briefed on our COVID-Safe Plan and their additional responsibilities.
- We will have a hand sanitation station at each building entrance and require everyone to sanitise their hands before entering.
- Choristers will be reminded to cough into their elbows or a tissue and place used tissues straight into the bin then wash their hands or use the hand sanitation station in the rehearsal room. AGC staff will safely empty bins at the end of each session.
- Choristers will also be reminded to limit contact with others – no hugging, shaking hands or touching objects unless necessary – and to avoid touching their eyes, nose or mouth.
- Staff will maintain a distance of 1.5 metres and encourage parents of choristers to do the same.
- We welcome any chorister to wear a mask to choir if that is your family's choice.

### Hired Venues

We have worked closely with our rehearsal venues to secure appropriately sized spaces for the number of participants in each class based on current guidelines in each state and territory. In addition to our obligations to state and territory guidelines we are also meeting the specific requirements of each individual venue.

- We will be rehearsing, where possible, with doors and windows open to allow for increased ventilation
- When singing together, girls will remain socially distanced and all face in the same direction
- Our staff will wipe down all surfaces and door handles in classrooms and bathrooms, and water refill stations, before, between and after sessions and ask all participants to avoid touching common area surfaces.
- Where applicable, singing activities will take place outdoors weather permitting



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### Arrivals and Dismissals

Each venue has also been assessed for the safest arrival and departure plan. Some venues will require a 'Drive and Drop' approach where staff will meet parents and girls at a designated gate while others will see parents drop their daughter to the door of the building. Venue maps have been provided to all families outlining our COVID Safe arrivals and collections plan and we have increased staffing levels to coordinate these plans, as well as to facilitate the wiping down of surfaces with anti-bacterial wipes between classes.

- An AGC staff member will stand at the designated venue entrance to monitor arrivals and dismissals. At some of our venues only choristers and staff are allowed on site. Please follow the venue map provided and the directions of our staff.
- Please only arrive 5 minutes before your scheduled class time and ensure you are on time for collection at the designated point. At this time, parents are unable to wait on site during class time or come into the room for the last 5 minutes of class. Parents will also not be permitted to use the venue bathroom facilities.
- We ask that only one adult takes part in arrivals and dismissals.
- Please ensure you and your daughter are in good health before attending class. If you or your daughter are unwell, please do not attend the venue until you are better.
- When entering and exiting the venue please adhere to social distancing requirements and maintain a 1.5m distance.

We thank you for your patience and understanding. The above may be subject to change due to evolving government regulations. We appreciate your help and consideration as we work to ensure our team, choristers and families are safe.