



AUSTRALIAN
SCHOOL OF
PERFORMING ARTS

Music & Production Coordinator (WA) **Apply to join our fabulous Music and Production team!**

The Australian School of Performing Arts (ASPA) is committed to enriching the lives of those in our community and workplace by fostering an outlook that is forward thinking and adaptable. We pursue excellence through collaboration, creativity and respect in our workplace, our classrooms and on the stage. ASPA is the home of the 6,500 strong Australian Girls Choir (AGC) and leading Performing Arts program providers ASPA Education and Raw Energy Dance Education (REDed). As ASPA continues to grow our offerings, including international expansion in 2024, we are on the look out for a highly musical, people-focussed, organised educator, to work alongside our Venue and Events Coordinator in Perth.

- **Music & Production Coordinator** – systematic casual role
- Teaching on Thursday evenings each week and leading occasional weekend rehearsals and events
- Work in our Perth office, but closely with our National Music & Production team
- Pivotal role supporting on-the-ground operations and leading music staff

As a member of our Music & Production team you will:

- Report to the Head of AGC Teaching & Learning in our Melbourne Head Office
- Complete 8-10 flexible hours of administrative tasks relating to class content, events and concert production, staff and chorister development
- Co-tutor on of our senior levels of AGC at the Subiaco rehearsal venue on Thursday evenings
- Mentor and train the tutor team of approximately 15 people
- Provide musical leadership at AGC events
- Absorb artistic information and communicate this effectively to tutors, choreographers and choristers
- Build relationships with staff, parents and choristers

The successful applicant will:

- Have relevant performing arts, choral and/or education qualifications
- Exhibit the ability to lead and provide support to the WA tutor team
- Demonstrate innovative teaching strategies and methods of extending our most senior choristers
- Embrace our creative approach, wide-ranging repertoire and professional standards of performance
- Show interest in teaching a broad curriculum that is more 'music theatre' than 'traditional choral'
- Be energetic, innovative and flexible
- Demonstrate excellent presentation and well-developed communication skills
- Have a valid Working with Children's Check

About the role:

This role is able to be fulfilled with a combination of work from our South Perth office and work from home per our Flexible Work Arrangements Policy. Many team members at ASPA manage study or family commitments in addition to their work life and we are keen to discuss your requests, and ours, with the right candidate.

Systematic and regular casual position paid an applicable hourly rate plus superannuation.

About ASPA – an Australian Employer of Choice:

- We're an **innovative, collaborative and dynamic workplace**, where a shared interest in the performing arts brings together people from a variety of backgrounds with unique skills.
- We value the **individual growth** and contribution of our staff members and offer access to learning and development programs.
- We support our team members to achieve their **best mental health** including by providing wellbeing activities and a free Employee Assistance Program
- We encourage our team members in their various **work and life pursuits and commitments** with access to flexible work arrangements, volunteer leave and ways to support our Charity Partner, Girls from Oz
- We embody **passion, dedication, enthusiasm and energy**.

We are looking for people with the skills and experience to fulfill the role requirements but also who share our values – respect, integrity, collaboration, innovation and excellence. ASPA is committed to providing equal employment opportunities and encourages applications from people with diverse backgrounds. If you're interested in working with us, please send your one page cover letter and resume in one document addressed to our HR Administrator, Jacinta Simpson. **Applications close Monday September 23, 2024.**



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